Inspiring all to learn, care and share

REMOTE LEARNING POLICY

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Date of Policy	Ratified by Governors	Date of Review
Sept 2020	Oct 2020	May 2021

Date	Version	Changes
May 2021	1.1	Updated teaching and learning expectations Updated Appendix C

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Legal Framework

This policy has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Equality Act 2010Education Act 2004
- The General Data Protection Regulation (GDPR)
- The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013
- Data Protection Act 2018

This policy has due regard to national guidance including, but not limited to, the following:

- DfE (2020) 'Keeping children safe in education'
- DfE (2019) 'School attendance'
- DfE (2017) 'Special educational needs and disability code of practice: 0 to 25 years'
- DfE (2018) 'Health and safety: responsibilities and duties for schools'
- DfE (2018) 'Health and safety for school children'
- DfE (2016) 'Children missing education'

Statement of intent

At Statham CP we understand the need to continually deliver high quality education, including during periods of remote working. We recognise the importance of maintaining high expectations in all areas of school life and ensuring that all pupils have access to the learning resources and support they need to succeed.

The covid-19 pandemic and school closure in March 2020, resulted in large numbers of children being absent from school for a significant period of time. Due to the prevalence of Covid-19 within the community, there is a high probability that children will have periods where they must continue to study from home.

Through the implementation of this policy, we aim to address the key concerns associated with remote working, such as online safety, access to educational resources, data protection, and safeguarding.

This policy aims to:

- Minimise the disruption to pupils' education and the delivery of the curriculum.
- Ensure provision is in place so that all pupils have access to high quality learning resources.
- Protect pupils from the risks associated with using devices connected to the internet.
- Ensure staff, parent, and pupil data remains secure and is not lost or misused.
- Ensure robust safeguarding measures continue to be in effect during the period of remote learning.
- Ensure all pupils have the provision they need to complete their work to the best of their ability, and to remain happy, healthy, and supported during periods of remote learning

This policy operates in conjunction with the following school information:

- Safeguarding and Child Protection Policy
- Data Protection Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Behaviour Policy
- Accessibility Plan
- Marking and Feedback Policy
- Curriculum Overview
- ESafety Policy
- Health and Safety Policy
- Attendance Policy
- ICT Acceptable Use Agreement
- Staff Code of Conduct

1.Roles and responsibilities

The Governors are responsible for:

- Ensuring that the school has robust risk management procedures in place.
- Ensuring that the school has a business continuity plan in place, where required.
- Evaluating the effectiveness of the school's remote learning arrangements.

The Headteacher is responsible for:

- Ensuring that staff, parents and pupils adhere to the relevant policies at all times.
- Ensuring that there are arrangements in place for identifying, evaluating, and managing the risks associated with remote learning.
- Ensuring that there are arrangements in place for monitoring incidents associated with remote learning.
- Overseeing that the school has the resources necessary to action the procedures in this policy.
- Reviewing the effectiveness of this policy on an annual basis and communicating any changes to staff, parents, and pupils.
- Arranging any additional training staff may require to support pupils during the period of remote learning
- Conducting reviews on a weekly basis of the remote learning arrangements to ensure pupils' education does not suffer
- Ensuring that the relevant health and safety risk assessments are carried out within the agreed timeframes, in collaboration with the headteacher.
- Putting procedures and safe systems of learning into practice, which are designed to eliminate or reduce the risks associated with remote learning.
- Ensuring that pupils identified as being at risk are provided with necessary information and instruction, as required.
- Managing the effectiveness of health and safety measures through a robust system of reporting, investigating, and recording incidents.

The Data Protection Officer is responsible for:

- Overseeing that all school-owned electronic devices used for remote learning have adequate anti-virus software and malware protection.
- Ensuring all staff, parents, and pupils are aware of the data protection principles outlined in the GDPR.
- Ensuring that all computer programs used for remote learning are compliant with the GDPR and the Data Protection Act 2018.
- Overseeing that any ICT equipment used for remote learning is resilient and can efficiently recover lost data.

The DSL is responsible for:

- Attending and arranging, where necessary, any safeguarding meetings that occur during the remote learning period.
- Identifying vulnerable pupils who may be at risk if they are learning remotely.
- Ensuring that child protection plans are enforced while the pupil is learning remotely, and liaising with the headteacher and other organisations to make alternate arrangements for pupils who are at a high risk, where required.
- Identifying the level of support or intervention required while pupils learn remotely and ensuring appropriate measures are in place.
- Liaising with relevant individuals to ensure vulnerable pupils receive the support required during the period of remote working ensuring all safeguarding incidents are adequately recorded and reported.

The SENDCo is responsible for:

- Ensuring that pupils with EHC plans continue to have their needs met while learning remotely, and liaising with the headteacher and other organisations to make any alternate arrangements for pupils with EHC plans and IHPs.
- Identifying the level of support or intervention that is required while pupils with SEND learn remotely.
- Ensuring that the provision put in place for pupils with SEND is monitored for effectiveness throughout the duration of the remote learning period.

The School Office Manager is responsible for:

- Arranging the procurement of any equipment or technology required for staff to teach remotely and for pupils to learn from home.
- Ensuring value for money when arranging the procurement of equipment or technology.
- Ensuring that the school has adequate insurance to cover all remote working arrangements.

The ICT technician is responsible for:

- Ensuring that all school-owned devices used for remote learning have suitable anti-virus software installed, have a secure connection, can recover lost work, and allow for audio and visual material to be recorded, where required.
- Ensuring that any programs or networks used for remote learning can effectively support a large number of users at one time, where required, e.g. undertaking 'stress' testing.
- Working with staff to ensure that the equipment and technology used for learning remotely is accessible to all pupils and staff.

Staff members are responsible for:

- Adhering to this policy at all times during periods of remote learning.
- Reporting any health and safety incidents to the headteacher and asking for guidance as appropriate.
- Reporting any safeguarding incidents to the DSL and asking for guidance as appropriate.

- Taking part in any training conducted to meet the requirements of this policy, including training on how to use the necessary electronic equipment and software.
- Reporting any concerns they may have about remote learning, to the headteacher.
- Reporting any defects on school-owned equipment used for remote learning to an ICT technician.
- Adhering to the Staff Code of Conduct at all times.

Parents are responsible for:

- Adhering to this policy at all times during periods of remote learning.
- Ensuring their child is available to learn remotely between specific times set out in paragraph 8 of this policy, and that the schoolwork set is completed on time and to the best of their child's ability.
- Reporting any technical issues to the school as soon as possible.
- Ensuring that their child always has access to remote learning material between specific times set out in paragraph 8.
- Reporting any absence in line with the terms set out in paragraph 8.
- Ensuring their child uses the school based equipment and technology used for remote learning as intended.
- Adhering to the E safety agreement and Home School Agreement at all times.
- Ensuring they have access to School Ping to receive regular updates.

Pupils are responsible for:

- Adhering to this policy at all times during periods of remote learning.
- Ensuring they are available to learn remotely between specific times set out in paragraph 9.1 of this policy, and that their schoolwork is completed on time and to the best of their ability.
- Reporting any technical issues to their teacher as soon as possible.
- Ensuring they have access to remote learning material and notifying a responsible adult if they do not have access.
- Notifying a responsible adult if they are feeling unwell or are unable to complete the schoolwork they have been set.
- Ensuring they use any school based equipment and technology for remote learning as intended. • Adhering to the Behaviour Policy at all times.

2. Resources

The school will utilise a range of different teaching methods during remote learning to help explain concepts and address misconceptions easily. For the purpose of providing remote learning, the school may make use of:

- Showbie
- DB Primary
- Work booklets (in extreme circumstances)
- Email

- Educational websites
- Reading tasks
- Live Zoom lessons
- Pre-recorded video or audio lessons

Teachers will review the DfE's list of online education resources and utilise these tools as necessary, in addition to existing resources.

The school will help to prepare children and families for Remote Learning through regular communication and updates. Advice and guidance will also be provided to parents/carers in relation to a contingency plan for their home life if/when the policy needs to be implemented.

All pupils will have access to an individual iPad needed for effective remote learning.

Wherever possible, teachers will ensure the programmes chosen for online learning have a range of accessibility features, e.g. voice-to-text conversion, to support pupils with SEND.

Lesson plans will be adapted to ensure that the curriculum remains fully accessible and inclusive via remote learning.

There will be no work packs made available, unless there are exceptional circumstances.

Teaching staff will liaise with the SENDCo and other relevant members of staff to ensure all pupils remain fully supported for the duration of the remote learning period.

Any issues with remote learning resources will be reported as soon as possible to the relevant member of staff.

Pupils and parents will be required to maintain the upkeep of any equipment they use to access remote learning resources.

Teaching staff will oversee academic progression for the duration of the remote learning period and will mark and provide feedback on work in line with section 7 of this policy.

The arrangements for any 'live' classes, e.g. Zoom, will be communicated via School Ping no later than one day before the allotted time and kept to a reasonable length of no more than one hour per session.

The ICT technician is not responsible for providing technical support for equipment that is not owned by the school.

Food provision

The school will signpost parents via School Ping or the Home Learning page on our website towards additional support for ensuring their children continue to receive the food they need, e.g. food banks.

The school will ensure provision for children in receipt of FSM will continue.

Costs and expenses

The school will not contribute to any household expenses incurred while pupils learn remotely, e.g. heating, lighting, or council tax.

The school will not reimburse any costs for travel between pupils' homes and the school premises.

The school will not reimburse any costs for childcare.

If a pupil is provided with school-owned equipment, the pupil and their parent will sign and adhere to the ICT Acceptable Use Agreement prior to commencing remote learning.

3. Online safety

This section of the policy will be enacted in conjunction with the school's ESafety Policy.

Where possible, all interactions will be textual and publicand all staff and pupils using video communication must:

- Where possible, communicate in groups (One-to-one sessions may be organised with consent from parents and SLT. 1:1 tutorials may be recorded by staff in the presence of a responsible adult).
- Wear suitable clothing – this includes others in their household.
- Use appropriate language – this includes others in their household
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute video material or any digital content without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they are visible.

All staff and pupils using audio communication must:

- Use appropriate language – this includes others in their household.
- Maintain the standard of behaviour expected in school.
- Use the necessary equipment and computer programs as intended.
- Not record, store, or distribute audio material without permission.
- Ensure they have a stable connection to avoid disruption to lessons.
- Always remain aware that they can be heard.

Pupils not using devices or software as intended will be disciplined in line with the Behaviour Policy and parents will be informed.

The school will utilise Showbie as the main platform for communicating with pupils and setting work. Showbie has many built in features which will help to protect the safety of pupils.

The school will share this policy with parents at the start of the academic year to share what methods of delivering remote teaching are most suitable – alternate arrangements will be made where necessary.

The school will ensure that all school-owned equipment and technology used for remote learning has suitable anti-virus software installed, can establish secure connections, can recover lost work, and allows for audio and visual material to be recorded or downloaded, where required.

The school will communicate to parents via School Ping about any precautionary measures that need to be put in place if their child is learning remotely using their own/family-owned equipment and technology, e.g. ensuring that their internet connection is secure.

During the period of remote learning, and through computing lessons whilst in school, the school will maintain contact with parents to:

- Reinforce the importance of children staying safe online.
- Ensure parents are aware of what their children are being asked to do, e.g. sites they have been asked to use and staff they will interact with.
- Encourage them to set age-appropriate parental controls on devices and internet filters to block malicious websites.
- Direct parents to useful resources to help them keep their children safe online.

The school will not be responsible for providing access to the internet off the school premises and will not be responsible for providing online safety software, e.g. anti-virus software, on devices not owned by the school.

4. Safeguarding

This section of the policy will be enacted in conjunction with the school's Safeguarding and Child Protection Policy, which has been updated to include safeguarding procedures in relation to remote working.

- The SENDCo and headteacher will identify 'vulnerable' pupils (pupils who are deemed to be vulnerable or are at risk of harm) via risk assessment prior to the period of remote learning
- Phone calls made to vulnerable pupils will be made using school phones where possible.
- Staff will block personal numbers should they use personal phones.
- The DSL will maintain weekly telephone contact with vulnerable pupils with additional contact, including home visits, arranged where required.
- All contact with vulnerable pupils will be recorded on CPOMS and suitably stored in line with the Data Protection Policy.
- The DSL will keep in contact with vulnerable pupils' social workers or other care professionals during the period of remote working, as required. All home visits will be undertaken by the headteacher,be suitably recorded on CPOMS,actively involve the pupil, wherever possible.
- All pupils will be provided with a means of contacting their class teacher, or any other relevant member of staff through Showbie.
- All members of staff will report any safeguarding concerns to the DSL immediately.
- Pupils and their parents will be encouraged to contact their class teacher if they wish to report safeguarding concerns, e.g. regarding harmful or upsetting content or incidents of online bullying. The

school will also signpost families to the practical support that is available for reporting these concerns.

5. Data protection

This section of the policy will be enacted in conjunction with the school's Data Protection Policy.

- Staff members will be responsible for adhering to the GDPR when teaching remotely and will ensure the confidentiality and integrity of their devices at all times.
- Sensitive data will only be transferred between devices if it is necessary to do so for the purpose of remote learning and teaching.
- Any data that is transferred between devices will be suitably encrypted or have other data protection measures in place so that if the data is lost, stolen, or subject to unauthorised access, it remains safe until recovered.
- Parents' and pupils' up-to-date contact details will be collected prior to the period of remote learning. All contact details will be stored in line with the Data Protection Policy.
- The school will not permit paper copies of contact details to be taken off the school premises.
- Staff/pupils are not permitted to let their family members or friends use any school-owned equipment which contains personal data.
- Any breach of confidentiality will be dealt with in accordance with the school's Data Protection Policy
- Any intentional breach of confidentiality will be dealt with in accordance with the school's Behaviour Policy or the Disciplinary Policy and Procedure as per the Staff Code of Conduct.

6. Marking and feedback

All schoolwork completed through remote learning must be:

- Finished when returned to the relevant member of staff.
- Uploaded or returned on or before the deadline set by the relevant member of staff.
- Completed to the best of the pupil's ability
- The pupil's own work.
- Marked in line with the Marking and Feedback Policy

The school expects pupils and staff to maintain a good work ethic during the period of remote learning. Pupils are accountable for the completion of their own schoolwork – teaching staff will contact parents via phone call/email if their child is not completing their schoolwork or their standard of work has noticeably decreased.

Teaching staff will monitor the academic progress of pupils with and without access to the online learning resources and discuss additional support or provision with the headteacher/deputy as soon as possible.

Teaching staff will monitor the academic progress of pupils with SEND and discuss additional support or provision with the SENDCO as soon as possible.

Teachers and staff will monitor the engagement levels of all pupils and if necessary make contact with parents / carers if engagement levels are not adequate. This will also be reported to the headteacher.

The school uses a variety of formative assessment and feedback methods, e.g. through quizzes and other digital tools from teachers, and will support them with implementing these measures for remote learning where possible.

7. Health and safety

Teaching staff will ensure pupils are shown how to use the necessary equipment and technology safely and correctly prior to the period of remote learning.

8. School day and absence

- Pupils will be present for remote learning, to complete ALL activities, between 9:00am and 3:30pm from Monday to Friday, with the exception of breaks and lunchtimes, as outlined below. If all activities are complete, children can log off.
- Breaks and lunchtimes will take place at suitable times throughout the day as family circumstances can differ within each household.
- Pupils with SEND or additional medical conditions may require more regular breaks, e.g. sensory breaks. This can be monitored by parents.
- Pupils who are unwell are not expected to be present for remote working until they are well enough to do so.
- Parents will inform their child's teacher no later than 8:30am if their child is unwell via the school office.
- The school will monitor absence and lateness in line with the Attendance and Punctuality Policy.

9. Communication

- The school will communicate with parents via School Ping and the school website about remote learning arrangements as soon as possible.
- The headteacher will communicate with staff as soon as possible via email about any remote learning arrangements.
- Members of staff involved in remote teaching will ensure they have a working mobile device that is available to take phone calls during their agreed working hours
- Members of staff will have contact with their line manager at least once per week.
- As much as possible, all communication with pupils and their parents will take place within the school hours outlined above.
- Pupils will have verbal contact with a member of teaching staff at least once per week via Zoom or via telephone contact.
- Parents or pupils will inform the relevant member of staff as soon as possible if schoolwork cannot be completed.
- Issues with remote learning or data protection will be communicated to the class teacher.

- The class teacher will keep parents and pupils informed of any changes to the remote learning.
- The headteacher will review the effectiveness of communication on a weekly basis and ensure measures are put in place to address gaps or weaknesses in communication.

10. Staff Absence

- If a member of staff is absent due to COVID related symptoms, another member of staff will cover their lessons
- If a member of staff is absent during a Bubble or school closure and is unable to lead sessions, their teaching assistant/ alternative teacher will ensure the remote learning policy is adhered to.
- In the event of limited staff members being able to fulfil the home learning expectations, a reduced timetable will be signposted for all parents/carers.

11. Monitoring and review

This policy will be reviewed on an annual basis by the headteacher. Any changes to this policy will be communicated to all members of staff and other stakeholders

Appendix A

Remote Working Guidance for Staff during the Coronavirus (COVID-19) Pandemic

Within the ever-changing circumstances we are currently living through, we must be prepared for local lockdowns. In the event of a local lockdown, the school will implement provision for remote learning to ensure pupils never miss out on education. We will ensure that our curriculum is inclusive and accessible to all.

The school will open to pupils in line with national and local guidance.

The school will work closely with the LA to ensure the premises are 'COVID-secure', and will complete all necessary risk assessments. Dynamic and ongoing risk assessments will be published on the school's website.

The school will work closely with the local health protection team when entering into a local lockdown and implement the provisions set within their contingency plan.

The school will communicate its phased plan for a local lockdown with parents, including whether it will remain open to vulnerable pupils and children of critical workers, or if remote working will be applicable for all.

If there is not a local lockdown, but a single class or 'bubble' needs to self-isolate, the school will immediately implement remote learning for that group.

All pupils will have access to high-quality education when remote working (a graduated response can be found in Appendix B)

Each member of staff will prepare a bespoke two week 'revision curriculum which can be offered should staff be unwell during a bubble lockdown (staff to direct TA's to support with this).

When teaching pupils who are working remotely, teachers will:

- Log on to emails and Showbie by 8.30 am each day.
- Produce weekly timetables in advance so that pupils have meaningful and ambitious work each day.
- Post and deliver a planned, coherent and well-sequenced curriculum which allows skills to be built incrementally.
- Provide frequent, clear explanations of new content through high-quality curriculum resources, including through educational videos.
- Assess progress by using questions and other suitable tasks and be clear on how regularly work will be checked and acknowledged.
- Adjust the pace or difficulty of what is being taught in response to questions or assessments, including, where necessary, revising material or simplifying explanations to ensure pupils' understanding.
- Plan a programme that is of equivalent length to the core teaching pupils would receive in school, ideally including some contact with teachers.
- Check staff emails regularly for updates.

- Liaise with teaching assistants regarding curriculum direction.
- Follow a programme of directed tasks which may include training, planning or preparation as directed by the HT
- Provide daily updates to the HT of any changes to personal circumstances- ie illness/ medical concerns as alternative teaching will need to be arranged
- Follow all COVID guidelines with regard to self isolation.
- Make contact to be with each child (parent/guardian present) weekly between 9 and 5 via phone or Zoom. (withhold personal numbers if using a personal phone)

When working remotely , teaching assistants will :

- Log in and check emails from 8.30 and throughout each day.
- Complete daily directed assignments commensurate with current hourly terms and conditions
- Follow a programme of directed tasks which may include training, planning or preparation as directed by class teachers/SLT
- Provide daily updates to the HT of any changes to personal circumstances- ie illness/ medical concerns
- Support the class teacher in the delivery of remote learning to pupils. This may include the monitoring of children's engagement with Showbie and marking and feedback in line with school's policy.
- Undertake pastoral communication with families.
- Follow all COVID guidelines with regard to self isolation.

All provisions for remote learning will be subject to the class group's age, ability and/or any SEND. In exceptional circumstances, the school may reduce its curriculum offering to enable pupils to cope with the workload – the headteacher will assess this need, keeping pupils' best interests in mind, and will not take the decision lightly. Teachers will continue to make use of formative assessments throughout the academic year, e.g. quizzes.

The school will:

- Utilise the support available through the DfE's 'Get help with technology during coronavirus (COVID-19)' scheme.
- Operate a loan service where possible ensuring devices are set up to access remote education. and appropriate safeguarding controls and support is in place to help pupils and their families use the devices safely.
- Once devices are ready for collection, the school will either arrange for them to be collected by families from school or delivered to pupils' homes, ensuring infection control measures are adhered to as part of this process.

Returning to school

- The headteacher will work with the LA to ensure pupils only return to school when it is safe for them to do so.
- After a period of self-isolation, or the lessening of local lockdown rules, the headteacher will inform parents when their child will return to school.
- The headteacher will listen to all concerns that parents may have about their child returning to school and will advise them of the measures in place to ensure the safety of their child.
- Staff will return to school in line with Covid guidelines and The School's Absence Management Policy

Monitoring and review

- This policy annex will be reviewed in line with any updates to government guidance.
- This policy will adapt and change as new resources/technology becomes available. However, the core aims will remain the same. All changes to the policy will be communicated to relevant members of the school community.

APPENDIX B

Graduated response for children who are not in school due to Coronavirus (COVID-19) Pandemic.

Phase 1: If your child is off school for a few days and is well enough to complete work

- Access Showbie with your child's personal username and password
- Weekly home learning can be found under TERM/YEAR labelled with weekly dates in the drop down tab.
- Additional links can be found on the left side of the home page: Charanga (Music), Oxford Owl (Reading/ spelling), Times Tables Rockstars , Lexia (reading) My Maths, White Rose (Maths), Espresso (PSHE) • Oak Academy (supplementary learning) -PARTICULARLY USEFUL FOR RECEPTION AND Y1
- Continue with home reading (additional books can be requested from school)

Phase 2 : If your child needs to stay at home for a longer duration as per government guidelines and is well enough to complete work you can:

- Access all of the activities above.
- Your child's teacher will make weekly contact and will monitor remote learning access

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Phase 3 : If a whole 'bubble' needs to stay at home for a longer duration as per government guidelines and your child is well enough to complete work you can:

- Access all of the activities above
- Utilise the weekly timetable that will be provided by class teachers and outline specific tasks/lessons to complete (see Appendix A).
- Attend daily live or prerecorded Maths/ English/Reading/Phonics Zoom lessons led by the class teacher.
- Complete other subjects independently as advised by the class teacher and upload to Showbie

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Phase 4
If the whole school needs to stay at home for a longer duration as per government guidelines
and your child is well enough to complete work you can: Follow Phase 3

APPENDIX C : Remote Learning Contract For Parents of Children who are Clinically Extremely Vulnerable from COVID 19

The government expects schools and local authorities to:

- Promote good attendance and reduce absence, including persistent absence;
- Ensure every pupil has access to full-time education to which they are entitled
- Act early to address patterns of absence-parents to perform their legal duty by ensuring their children of compulsory school age who are registered at school attend regularly.
- All pupils to be punctual to their lessons
-

Expert doctors in England have identified specific medical conditions that, based on what we know about the virus so far, place some people at greatest risk of severe illness from COVID-19. Disease severity, medical history or treatment levels will also affect who is in this group.

Clinically extremely vulnerable people may include:

- solid organ transplant recipients
- people with specific cancers: ○ people with cancer who are undergoing active chemotherapy
- people with lung cancer who are undergoing radical radiotherapy
- people with cancers of the blood or bone marrow such as leukaemia, lymphoma or myeloma who are at any stage of treatment ○ people having immunotherapy or other continuing antibody treatments for cancer
- people having other targeted cancer treatments that can affect the immune system, such as protein kinase inhibitors or PARP inhibitors
- people who have had bone marrow or stem cell transplants in the last 6 months or who are still taking immunosuppression drugs
- people with severe respiratory conditions including all cystic fibrosis, severe asthma and severe chronic obstructive pulmonary disease (COPD)
- people with rare diseases that significantly increase the risk of infections (such as severe combined immunodeficiency (SCID), homozygous sickle cell
- people on immunosuppression therapies sufficient to significantly increase risk of infection
- women who are pregnant with significant heart disease, congenital or acquired
- other people who have also been classed as clinically extremely vulnerable, based on clinical judgement and an assessment of their needs. GPs and hospital clinicians have been provided with guidance to support these decisions

School has been informed in writing that your child has been placed in a high risk category for developing complications from COVID 19 by his/her consultant therefore at this time, your child will not attend school.

As a result your child will continue education at home. School will review this agreement with parents every 6 weeks and should parents not adhere to this contract, further advice will be taken from the local authority attendance team and new measures will be actioned.

I have read and understood the contract below and I agree to support school and follow all expectations for home learning

Childs name		Parental signature		Shielding Date	
1st Review	2nd review	3rd review	4th review	5th review	6th review

	School Will	Parents Must
Clear and Frequent Communication	Keep you updated of any information via School Ping Contact you or child personally at least weekly via email, telephone or video conferencing	- Contact school should your child become unwell or be unable to complete home learning for any reason and follow all school guidance for self isolation. - Contact school immediately should there be any issues with home technology or any other barriers to learning - Check School Ping daily for any updates - Direct any concerns to the school office 01925 752142 stathamoffice@thebeamtrust.co.uk or through Showbie.
Access to High Quality Resources	- Provide a carefully planned, sequenced, broad and balanced weekly home learning curriculum in line with national expectations. - Ensure children have English/ Maths/Science and Topic books so that they are able to continue their learning from where they left off in school. - Provide additional learning links to Charanga (Music), Oxford Owl (Reading/ spelling), Times Tables Rockstars , Lexia (reading) My Maths, White Rose (Maths_, Espresso (PSHE), Oak Academy (supplementary learning) - Provide weekly home reading books - Provide paper resources in the	- Ensure children log into their class page each day . - Ensure necessary time is given for children to complete lessons. We appreciate this may be difficult as parents are juggling the demands of family/work whilst supporting home learning and parents can be flexible with timings as long as learning is completed by the end of each week. - Ensure children complete daily English/ Maths/ Reading(phonics) lesson plus an additional topic lesson - Ensure children complete at least one hour of physical activity per day - Ensure children complete weekly tasks in their exercise books- maintaining standards of handwriting and presentation - Arrange for an adult to collect weekly reading books from school

	event that remote resources are a barrier to learning	
Oversight and Accountability	- Regularly check the engagement and progress of children's learning - Hold children to account for the quality of work produced so that they are self motivated and independent	- Support schools feedback policy - Follow the weekly home learning timetable - Complete other subjects independently as advised by the class teacher - Ensure your child attends daily live or prerecorded Maths/ English/Reading/Phonics Zoom lessons led by the class teacher (should your child's whole bubble be in isolation)
Support and Guidance	- Give personal daily feedback to your child via Showbie - Use virtual platforms to explain tasks/ set work/ review outcomes. Children will also have the opportunity to directly message staff through DB.	- Facilitate an environment where learning can take place. - Ensure children upload completed learning to Showbie following instructions on the class home page : How to use DB